

**TOWN OF OVID COMPREHENSIVE PLAN**  
**Steering Committee MEETING #14**  
**Notes- October 18, 2017**

Committee Members Present: Chairman John Hubbard, Joe Borst, Toby Hertzler, Paul Enginieri, Pam Armitage, Jean Currie, MRB Group/EDR Team: Diana Smith, Jane Rice, Erica Tauzer

Public Attendees (as observers only): Carrie Wheeler-Carmenatty, Pamly Denise Williams, Roberto Meek

Meeting began at 6:00 PM.

Notes from the SC Meeting #13 on September 27, 2017 and the Community Workshop on October 7, 2017 were reviewed and approved.

One new comment was received through the website portal related to the survey distribution and two other comments were received by SC members. Comments all pertained to the survey distribution, but were mixed in their recommended actions. One inquired if the survey would be relaunched or if there would be a second public meeting to collect public input; the second comment recommended to move away from data gathering and on to the report preparation phase; and the third comment requested a chance to re-take the survey. The SC examined the decision of relaunching the survey. The SC agreed that it will continue engaging the community while developing the plan. Public input will continue to be collected via the website and at the upcoming public meetings.

The SC discussed the findings from the Community Workshop. All written comments were reviewed and discussed. EDR will incorporate these comments into the report.

Public engagement was also discussed. In addition to the media outlets used to advertise the October 7<sup>th</sup> Community Workshop, additional strategies will be taken to inform the community of Ovid of the upcoming public meeting. These new strategies include using the school announcement sign, STEPS email list-serve, email blast to Oct. 7<sup>th</sup> workshop participants and e-postcards to advertise on Facebook and throughout the community. As a public education tool, the SC discussed the decision to discuss the Comprehensive Plan on a local podcast called "Inside the FLX". MRB/EDR will further investigate the audience size of the podcast to determine whether this is an advantageous opportunity.

Next steps include preparing a draft vision statement and report sections and then presenting materials for review at a second public workshop. The committee agreed to review the draft vision statement developed based on public comments and to submit their comments by October 25<sup>th</sup>. A draft inventory and preliminary recommendations will be submitted to the Steering Committee by November 8<sup>th</sup> and will be reviewed at the next Steering Committee meeting, which is scheduled and verified for November 15, 2017 at 6PM at the Firehouse.

The second public workshop will feature a draft vision statement, draft inventory and analysis, draft recommendations, and the zoning conversation map as an interactive station for community members to provide input. The meeting is tentatively scheduled for December 12<sup>th</sup> at the Federated Church from 6-8pm.

In coordination with J. Borst, EDR will verify availability of the Federated Church for December 12<sup>th</sup>, and will notify the committee.

Meeting ended at 7:30pm.